

明志科技大學  
Ming Chi University of  
Technology

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境外學生獎助學金實施辦法  
Regulations for Implementation of  
Scholarships and Fellowships of  
Overseas Students

制定部門：明志科技大學國際事務處境外學生組  
Established by: Division of Overseas Student Affairs, Office of  
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明志科技大學  
Ming Chi University of Technology

境外學生獎助學金實施辦法

Regulations for Implementation of Scholarships and Fellowships of Overseas Students

106.09.12 行政會議制訂

111.01.04 行政會議修訂

Amended by the University Administrative Meeting on 2017.09.12

Amended by the University Administrative Meeting on 2022.01.04

第一條 目的

為鼓勵優秀境外學生就讀本校，促進本校國際化，並協助其於在學期間努力向學，特制定「境外學生獎助學金實施辦法」（以下簡稱本辦法）。

Article 1 Objective/Purpose

The “Regulations for Implementation of Scholarships and Fellowships of Overseas Students” (hereinafter called these “Regulations”) is specifically established to encourage excellent overseas students to study at MCUT, promote the internationalization of MCUT, and assist them in focusing on their areas of specialization when studying at MCUT.

第二條 適用對象

本辦法所稱之境外學生，係指正式修讀本校學位之僑生(含港澳)、陸生、及外國學生，已受領我國政府機構之臺灣獎助學金、教育部相關補助計畫者及延修生不得提出申請。

Article 2 Applicability

Overseas students under these Regulations refer to the active MCUT students who do not have citizenship of the Republic of China, including overseas Chinese students (including students from Macau and Hong Kong), students from mainland China, and international students. Overseas students receiving scholarships and fellowships from Taiwan’s government agencies and relevant funding projects of the Ministry of Education and deferring their graduation are not allowed to apply for the scholarships and fellowships under these Regulations.

第三條 審查委員會組織

境外學生獎助學金審查委員會由國際長召集，委員包括副校長、教務長、學務長、總務長、研發長、主任秘書、各院院長、會計主任、學程主任，執行秘書由國際事務處境外學生組組長任之。

### Article 3 Organization of Evaluation Committee

The Dean of Office of International Affairs shall convene the Overseas Students Scholarships and Fellowships Evaluation Committee (Evaluation Committee), with members including the vice president, Dean of Office of Academic Affairs, Dean of Office of Student Affairs, Dean of Office of General Affairs, Dean of Office of Research and Development, Director of Office of Secretary, Dean of College, Director of Accounting Office, and Director of Department; and the Division Chief of Overseas Student Affairs shall be the executive secretary for the Evaluation Committee.

#### 第四條 經費來源

本獎助學金之經費由教育部補助款或各院、系、學程、國際事務處境外學生組經常門經費項下支應。

### Article 4 Fund Sources

The funds for the scholarships and fellowships under these Regulations shall be disbursed by the MOE funding or the budget in the current account of each program, department, college, and the Division of Overseas Student Affairs, Office of International Affairs.

#### 第五條 受獎資格及獎勵項目

一、博士班：授予每學期應繳之學雜費、住宿費之獎助學金，自入學後第二學期起須每學期評核一次，前一學期學業平均成績達 B+ 等第 (GPA 3.3) (已修畢除論文外之最低畢業學分者不在此限)、操行成績達八十分以上者，得受領該學期獎助學金。

二、碩士班：

(一) 全額：授予每學期應繳之學雜費及住宿費之獎助學金，自入學後第二學期起須每學期評核一次，前一學期修習至少六學分，且學業平均成績達 B+ 等第 (GPA 3.3) (已修畢除論文外之最低畢業學分者不在此限) 及操行成績達八十分以上者，得受領該學期獎助學金。

- (二) 半額：授予每學期應繳之半額學雜費及住宿費之獎助學金，自入學後第二學期起須每學期評核一次，前一學期修習至少六學分，且學業平均成績達 B+ 等第 (GPA 3.3) (已修畢除論文外之最低畢業學分者不在此限) 及操行成績達八十分以上者，得受領該學期獎助學金。
- 三、學士班：授予每學期住宿費、伙食費之獎助學金，自入學後第二學期起須每學期評核一次，前一學期修習至少九學分，且學業平均成績達 B 等第 (GPA 3.0) (已修畢最低畢業學分者不在此限)、操行成績達八十分以上者，得受領該學期獎助學金。
- 四、博、碩班入學年為自費生或半額生者，於第二學期起若申請升級獎學金，除須符合本獎學金所規定之受獎資格外，須由系所提出個人特殊表現，由境外學生獎學金委員會依申請者之入學年剩餘獎學金名額，進行分配審核，每位學生每次申請以增加半額為原則，全額獎學金為申請上限。
- 五、若受小過 (含) 一次以上處分者，審查委員會得停發其獎助學金。受獎助學生如於入學後辦理休學，則失去受領本獎學金資格。
- 六、實際受領之學雜費、住宿費及伙食費等獎助學金悉依當學期教務處、學務處及總務處公告之金額為準。
- 七、受獎助學生須依國際事務處境外學生組規定繳交如：保險費等相關費用並完成註冊手續後，始得受領當學期之獎學金。

## Article 5 Eligibility and Coverage of Scholarships and Fellowships

1. Doctoral programs: The fellowship covers the waiver of tuition and fees and dormitory rate for each semester. From semester 2 onwards, recipients shall be evaluated once every semester. Only students who obtain a GPA of B+ (3.3) (except for the dissertation (thesis) after completing the minimum graduation credits) and who earned a conduct score of over 80 in the previous semester may be granted the fellowship for that semester.
2. Master's programs:
  - (1) Full fellowship: The fellowship covers the waiver of tuition and fees and dormitory rate for each semester. From semester 2 onwards, recipients shall be evaluated once every semester. Only students who obtain a GPA of B+ (3.3) (except for the

thesis (dissertation) after completing the minimum graduation credits) and who earned a conduct score of over 80 in the previous semester may be granted the fellowship for that semester and who took a minimum of 6 credits in the previous semester.

- (2) Partial fellowship: The partial fellowship covers the waiver of half of tuition and fees and dormitory rate for each semester. From semester 2 onwards, recipients shall be evaluated once every semester. Only students who obtain a GPA of B+ (3.3) (except for the minimum graduation credits after completing the thesis (dissertation)) and who earned a conduct score of over 80 in the previous semester may be granted the fellowship for that semester and who took a minimum of 6 credits in the previous semester.
3. Undergraduate programs: The scholarship covers the waiver of dormitory rate and meal fee for each semester. From semester 2 onwards, recipients shall be evaluated once every semester. Only students who obtain a GPA of B (3) (except for completing the minimum graduation credits) and who earned a conduct score of over 80 in the previous semester may be granted the scholarships for that semester and who took a minimum of 9 credits in the previous semester.
4. When applying for fellowships from semester 2, besides meeting the fellowship requirements under these Regulations, self-financed graduate students paying the full amount or half amount of tuition and fees shall present their special personal performance to the Evaluation Committee so that they may allocate fellowships to eligible candidates based on the remaining vacancies in the year of admission of applicants. In principle, each student may apply for half-amount fellowships each time, with a maximum to the full-amount fellowship.
5. The Evaluation Committee may revoke the scholarships or fellowships for students with a record of ~~one or more~~ minor demerits. Recipients of scholarships or fellowships suspending study after enrollment will lose their eligibility for scholarships and fellowships.
6. The actual amount of scholarships and fellowships for tuition and fees, dormitory rates, and meal fees shall be subject to announcements of the semester by the Office of Academic Affairs, Office of Student Affairs, and Office of General Affairs.

7. Overseas students who are granted scholarships or fellowships are required to pay the insurance and other fees as required by the Division of Overseas Student Affairs, Office of International Affairs and also complete the enrollment before receive awarding the scholarship or fellowships.

#### 第六條 受獎期限

- 一、博士班：學雜費及住宿費補助至多三學年。
- 二、碩士班：學雜費及住宿費補助至多二學年。
- 三、學士班：伙食費及住宿費補助至多四學年，但不補助寒暑假伙食費。

#### Article 6 Duration of Scholarships and Fellowships

1. Doctoral programs: A maximum of three years for full fellowship.
2. Master's programs: A maximum of two years for full fellowship.
3. Undergraduate programs: A maximum of four years for full scholarships, except for the meal fees for winter and summer breaks.

#### 第七條 申請審查

新生於申請入學時提出獎助學金申請，由各院提報境外學生獎助學金審查委員會審議；在校生則於當學期受獎期滿前，依國際事務處境外學生組獎助學金公告申請期限，由各院提報補助名單並經相關單位審核通過後，送境外生獎助學金審查委員會審議。

#### Article 7 Application for Evaluation

New students shall apply for scholarships and fellowships at the time that they apply for admission to MCUT. After the students' respective colleges review the scholarship and fellowship applications, the Evaluation Committee shall make the final determination. Current students shall submit their applications by the closing date announced by the Division of Overseas Student Affairs, Office of International Affairs before the end of the granted semester. After submitting the list of candidates for approval by the relevant units, each college shall submit the list to the Evaluation Committee for evaluation.

#### 第八條 服務學習時數

- 一、獲全額獎助之博、碩士班學生應於當學期義務協助國際合作相關事務等活動達 40 小時(獲半額獎助者須協助 20 小



時)，學士班學生則須達20小時。博士生服務項目及內容由各博士班管理，碩、學士班則由國際事務處境外學生組統籌管理。

二、境外生若曾有未完成服務時數之記錄，於完成所欠時數前，將不得申請後續學期之獎學金。

#### Article 8 Duration of Service Hour

1. Graduate students receiving full fellowships shall perform 40 hours (20 hours for partial fellowships) of voluntary service which is related to international activities in the granted semester, and 20 hours for undergraduate students receiving scholarships. Each doctoral program shall manage the service items and contents of doctoral students, while the Division of Overseas Student Affairs, Office of International Affairs, shall plan the service items and contents for students of master's and undergraduate programs.
2. Students with a record of incomplete service hours shall not apply for scholarships or fellowships in the next semester before completing the service for all remaining hours.

#### 第九條 獎學金受領方式

受獎助之學生應於該學期公告之截止日前至國際事務處境外學生組簽收獎學金領據，每延遲一工作天需額外增加 1 小時之服務學習時數。

#### Article 9 Methods of Receiving Scholarships and Fellowships

Students who are granted scholarships and fellowships need go to the Division of Overseas Student Affairs, Office of International Affairs for sign the receipt, by the announced closing date of the semester. If students didn't come to sign their scholarship and fellowship receipt beyond the deadline, they will need to perform one additional hour of voluntary service for late day.

#### 第十條 實施與修訂

本辦法經行政會議通過，陳校長核定後公布實施，修訂時亦同。

#### Article 10 Implementation and Amendment

These Guidelines shall be promulgated and implemented after the passage of the university administrative meeting and the approval of the president. The same shall apply to the amendments hereto.

Annex 1  明志科技大學境外學生續領/更新獎助學金申請表  
**MCUT Overseas Student Scholarship Renewal Application Form**

申請獎學金之學期(The semester for applying scholarship): \_\_\_\_\_  Spring  Fall

<b>申請資格 Application Qualification :</b>			
<input type="checkbox"/> 申請續領全額獎學金 Renew Full Scholarship <input type="checkbox"/> 申請續領半額獎學金 Renew Partial Scholarship <input type="checkbox"/> 自費轉半額獎學金 Self-Funded to Partial Scholarship <input type="checkbox"/> 半額獎學金轉全額獎學金 Partial to Full Scholarship			
學號 Student No. :		姓名 Full Name :	
系所 Department :		居留證字號 ARC No. :	
電子郵件 Email Address :		手機或電話 Mobile/Telephone No. :	
應附文件(Documents that you are required to provide) : <input type="checkbox"/> 學生證影本(Copy of Student ID Card) 申請人簽章(Signature of Applicant) : _____ 日期(Date) : ____年(Y)____月(M)____日(D)			
核簽 Approval	院級主管 Dean	系主任 Chairperson of Department	

以下欄位由各單位承辦人員填寫，申請人勿自行填寫。

The following information are required to be filled in by the staff of responsible unit, students are not allowed to fill them in by themselves.

<b>Registry Division:</b>	Academic Performance <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	Credits earned in the semester: _____ <input type="checkbox"/> Already completed the graduation credits GPA of semester: _____	<b>Provost</b>	<b>Division Chief</b>	<b>Case Officer</b>
<b>Student Assistance Division</b>	Conduct Mark <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	Conduct mark: _____ Reward and discipline record: <input type="checkbox"/> No <input type="checkbox"/> Yes: _____	<b>Dean of Student Affairs</b>	<b>Division Chief</b>	<b>Case Officer</b>
<b>Division of Overseas Student Affairs</b>	Duration of Service Learning <input type="checkbox"/> Approved <input type="checkbox"/> Rejected	<input type="checkbox"/> Completed <input type="checkbox"/> Incomplete <input type="checkbox"/> Not required for self-financed students in the previous semester <input type="checkbox"/> No record of incomplete service hours	<b>Dean of Office of International Affairs</b>	<b>Division Chief</b>	<b>Case Officer</b>
	Evaluation Results	<input type="checkbox"/> Granted full fellowship for doctoral program <input type="checkbox"/> Granted full/partial fellowship for master's program <input type="checkbox"/> Granted scholarship for undergraduate program <input type="checkbox"/> Rejected for scholarships or fellowships			